



Liberty High School

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June 19, 2020

To the parent/guardian of [REDACTED]

We hope everyone is having a relaxing summer break! Please plan to attend the **Liberty High School's "Walk-Thru"** registration in our gym. This is a **MANDATORY** event for all students and one parent or guardian. Please attend the date based on your student's grade level. If you have multiple students, you may attend Walk-Thru on the day of your choice. Future correspondence regarding the start of school will be sent via email after the July 6th Board Meeting.

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|---------------------------|--------------------------|------------------------------|
| Wednesday, July 15 | 12:00 - 7:00 p.m. | 10th grade |
| Thursday, July 16 | 12:00 - 7:00 p.m. | 11th grade |
| Friday, July 17 | 12:00 - 7:00 p.m. | 12th grade |
| Monday, July 20 | 12:00 - 7:00 p.m. | 9th grade |

WALK-THRU REGISTRATION PROCESS - PLEASE READ CAREFULLY!

- AERIES PARENT PORTAL ACCOUNT:** Your AERIES parent portal account must be active to access forms and update personal information. If you already have a parent account, starting on July 6th you can begin the data confirmation process for Walk-Thru (see number 2). If you do NOT have an Aeries Parent Portal Account, an email will arrive in the first week of July from "DoNotReply@aeries.com" with instructions to create your account.
- AERIES EMAIL:** [REDACTED] is the email we have on file. If your email has a clerical error please contact crumpj@luhsd.net or call (925) 634-3521 x5211. If you would like to change your email, please do so in Aeries Parent Portal. Please ensure this is an accurate email as it will be where all communication will be sent over the summer.
- DATA CONFIRMATION:** Data confirmation allows parents/guardians to update personal information, medical history, emergency contacts, and sign all school authorizations and documents electronically. Data confirmation is **required** to complete the registration process for ALL students and must be completed before attending Walk-Thru. Please login to your Aeries parent portal account to complete data confirmation.
 - ✓ Any device with internet access can be used to complete data confirmation.
 - ✓ A tutorial of the steps to complete data confirmation can be found on our website <https://ca01001129.schoolwires.net/Domain/656>
- PARENT OR GUARDIAN:** A parent or guardian must be present with student(s) to attend walk-thru.
- WEBSTORE:** This year all of the purchases for Walk-Thru will be available online. No purchases can be made at Walk-Thru.
- 9th GRADE STUDENTS and NEW ENROLLEES ONLY:** Proof of residency is required for all incoming 9th grade students and new enrolling students, even if there is an older sibling at Liberty. Review the back of this document for examples of proof of residence. If you have not already provided residency verification documents, please email them to weild@luhsd.net as **soon as possible** or drop them off at the main office at Liberty High School. If you have already turned these documents in, please do not resubmit them.
- STUDENT PHOTOS:** Student ID and yearbook photos will be taken at Walk-Thru. School dress code applies and students out of compliance will not be able to take their ID card/yearbook photos. Students will receive their ID card when school resumes.
- STUDENT SCHEDULES:** After completing data confirmation, residency verification (9th graders and new enrolling students ONLY), and taking a photo, students will receive their 2020-2021 school schedule, if available based on start of school date confirmation. Textbooks will be available for pick up when school resumes.

All information about Walk-Thru can also be found online at our website www.luhdsd.net/liberty

Stronger Together,
Liberty Administration

DISTRICT RESIDENCY REQUIREMENTS

To ensure each school attendance area serves its area residents, the District needs a verification of each student's home address. The District may deem it necessary to further verify a child's legal residence with a home visit by school officials. If a child is determined not to reside at the address claimed, parents will be required to register the child immediately at the school/district that corresponds with the actual address of the child. If you are uncertain which schools attendance boundaries you reside in please use the find my school link

The Liberty Union High School District requires three forms of documentation to verify residency within the school district. This also includes address changes, since new addresses must be verified as being within district attendance boundaries.

To verify proof of residence, the following must be provided from each column:

| <i>Picture ID (One required)</i> | <i>TWO of the following ORIGINAL DOCUMENTS with parent/guardian's name and CURRENT address</i> |
|---|--|
| Current California State Driver's License | Valid vehicle registration with current address |
| Current California ID Card | Property Tax Bill with parent/guardian's name and property address indicating home owner's exemption |
| Valid Passport or Consulate-Issued Picture ID | Rental/Lease Agreement with parent/guardian's name, student's name, and address, as well as manager or owner's name and phone number |
| Voting Card | Payroll stubs/checks, utility bills, water and PG&E |
| Military ID | State or Federal Tax Return (computerized or copy of original) filed within the past 12 months with W-2 forms attached. Business returns do not meet residency requirements |
| Other Picture ID | Other forms of communication from a government agency |
| | For new homeowners, close of escrow documents may be provided as evidence of residency. However, within 30 calendar days of registration with the district, two (2) of the documents listed above must be provided for continued enrollment. |

For unusual residency situations, District and site staff are prepared to review documents and answer all questions that may arise during the residency verification process. Please contact our registrar at [925-634-3521 ext.5204](tel:925-634-3521) for more assistance.